



## Vendor Privacy Notice

In order for **Thai Shimizu Company Limited** (the “**Company**”) to proceed with the procurement for you, please kindly study this Vendor Privacy Notice (the “**Notice**”) before submitting your offer information and any other information. The Company represents that the Company will implement the information security measures in accordance with the standard defined under applicable laws. In case that you refuse to provide the personal data as defined hereunder, the Company reserves the right to decline to consider your qualifications and execute the procurement agreement between the Company and you.

### **Personal data being Processed**

During the procurement process and preparation of goods and service purchase agreement between the Company and you as a vendor (“**You**”), the Company may receive personal data of you or representative of your corporation directly from the quotation, the conversation or interview, or indirectly from other person that may refer You to the Company. The personal data that the Company would need to process includes the following information:

1. Full name, identification card information of You as the individual or your authorized directors, authorized persons, or representatives of your corporation, including contact information such as address, contact address, telephone number, email, and identification documentation of You or such representatives;
2. Payment information i.e., bank account information and disbursement history of You; and/or
3. Working experience, performance assessments and measurements, and any other personal data that You may submit or disclose to the Company which You are obliged to perform under the agreement executed between the Company and You.

In addition to personal data of You and your representative of corporate vendor, in case you submit personal data of other related persons under your supervision to the Company, including but not limited to name list of your team members or employees who are requested to provide services and perform other obligations in the Company’s premise, upon the receipt of such personal data, the Company shall deem that You represent your legitimate rights to disclose those personal data of such related person to the Company and the Company shall, therefore, be entitled to process the personal data of those persons rightfully under this Notice.

### **Objectives of the Personal Data Processing and Retention Period**

The Company would need to process the personal data of You or your related persons for the following purposes:

1. To verify your identity and check the accuracy of all the personal data and other information that You have submitted for the assessment in the procurement process and to coordinate with You during the procurement process until the entry into the relevant agreement between the Company and You; provided that You are not selected in the procurement process, the Company shall reserve the rights to



- retain your personal data for checking the procurement process for three (3) years from the completion of such procurement process;
2. To perform any of the Company's contractual obligations under the agreement entered into between the Company and You such as to assess your capability and to track your working performance in order to calculate the consideration to be payable to You, including other performance of other rights and obligations under such agreement. The process of personal data under this purpose may include the process of personal data of your employees, persons under your supervision, and other third-party service providers that You may submit to the Company;
  3. To perform the Company's legal obligations in particular for the accounting and tax payment; and
  4. To protect Company's legitimate rights when need to enforce the Company's right against You who may not comply with the obligations as defined under the relevant agreement and the right to file a lawsuit.

For the defined purpose to process personal data, the Company would need to store all the personal data that You submitted to the Company for the period of the term in the agreement that the Company may have between each vendor. In addition, for the purpose to protect the Company's legitimate rights under the relevant agreements, the Company reserves the right to retain your personal data for the appropriate prescription period to prevent and protect the Company's rights from any disputes for the maximum period of ten (10) years as for general prescription period. In case the Company have legal obligations to process any personal data, the Company would need to retain your personal data for the period of time as stipulated in such laws.

### **Disclosure of the Personal Data**

If necessary, the Company may need to disclose to and/or share your personal Data with the following parties:

1. other customers or vendors of the Company that the Company have necessity to disclose your personal data to perform the Company's obligations and provide services to such persons, and to the third-party service providers of the Company, including without limitation the Company's affiliates, consulting company or audit company, being engaged to support the Company's performance of any obligations or to support its business operation, in particular for the procurement process; provided that the Company shall disclose the personal data only on the necessary basis under the data processing agreement entered into between the Company and such third parties; and
2. any government authorities that the Company is obliged under the relevant laws or the judgement or government order to disclose such personal data to; provided that the Company shall only disclose personal data on the necessary basis to perform such statutory obligations solely.



## **Data Subject Rights**

The Company respects your statutory rights as a data subject under the relevant laws. The data subject rights include the following rights:

1. Right to request for access and a copy of personal data,
2. Right to request for data portability,
3. Right to object to the process of personal data being undertaken by the Company,
4. Right to request the Company to erase or destroy, or de-identify the personal data once the personal data is no longer necessary to be processed or when You revoke your consent,
5. Right to request the Company to restrict the use of the personal data, in case the personal data shall be deleted, or such personal data is not necessary to be processed,
6. Right to withdraw consent that You have given to the Company,
7. Right to request to rectify personal data,
8. Right to request the disclosure of the acquisition of personal data obtained without consent, and
9. Right to file a complaint in the event of violation of applicable laws.

Should You have any questions or wish to rectify or erase the personal data or to exercise the aforementioned rights or contact the Company regarding the personal data issues or the Company's personal data protection practices, please contact the Contact channel mentioned below.

If You wish to exercise any rights with regard to Items 1 to 9 set forth above, You can submit a request to the Company via Contact channel mentioned below. Once the Company receives your request, the Company will examine the request in accordance with the conditions prescribed by law, complete your request, and notify You of the result of the examination and completion of the request within thirty (30) days from the date of receipt of all requests and supporting documents.

Please note that the Company shall retain its rights under the laws to reject your request in certain circumstances. If the Company decides to reject your request, You will be notified of the reason for such rejection. The Company will try its best, also with considering technical capabilities, to answer your request on how the Company processes the personal data. However, if You have unresolved concerns, You can file complaint to the Company via the Contact channel mentioned below or proceed further to the authority officials as prescribed by the Personal Data Protection Act B.E. 2562 in case of the Company's infringement or non-compliance with the Personal Data Protection Act B.E. 2562.

## **Review and Changes of Notice**

The Company may review the Notice to ensure that it remains in adherence to laws, or to respond to any significant business changes, and any suggestions and opinions from other organizations. The Company shall announce, and review the amended Notice thoroughly before implementing all the changes. The Company will notify You of such change through the website at <https://www.shimz-global.com/th/en/>.



## **Representation to implement appropriate information security measures**

The Company represents to implement the appropriate information security measures to protect your personal data pursuant to the standard defined under the applicable laws.

### **Contact channel**

You can contact the Company to exercise your rights at:

Contact: PDPA working teams  
Thai Shimizu Co., Ltd.  
Unit 2301, 23rd Fl., Empire Tower, No.1, South Sathorn Road, Yannawa, Sathorn,  
Bangkok 10120, Thailand

Telephone Number: 02-230-0333  
Email: th.pdpa@shimz.biz

Announced on May 25, 2022

Thai Shimizu Company Limited



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Mr. Manabu Hirose  
President