



Contractor Privacy Notice

In order for **Thai Shimizu Company Limited** (the “**Company**”) to proceed with the procurement and engagement of you (“**You**”), please kindly study this Contractor Privacy Notice (the “**Notice**”) before submitting your offer information and any other information. The Company represents implementing the information security measures in accordance with the standard defined under applicable laws.

Personal Data being Processed

During the procurement process, the Company may receive your personal data or your representative’s personal data from the following sources:

1. directly from You in the quotation, the conversation or interview; or
2. indirectly from other person that may refer You to the Company or that the Company may ask to check and confirm your qualifications and suitability.

The personal data that the Company would need to process include the following information:

1. general information, i.e. full name, identification card information of You as the individual contractor or your representative (in case You are the corporate contractor), contact information such as address, contact address, telephone number, email;
2. payment information, i.e. bank account information and disbursement history of You as the individual contractor; and
3. working experience and any other personal data that You may submit or disclose to the Company for the purpose of managing any agreement and performing any contractual rights and obligations between the Company and You as the contractor.

In case You have submitted personal data of other related persons under your control to the Company, including without limitation, your team members, upon the receipt of such personal data, the Company shall deem that you represent your legitimate rights to disclose those personal data of such related person to the Company after having obtained their legitimate consents in accordance with applicable laws and the Company shall, therefore, be entitled to process the personal data of those persons rightfully under this Notice.

Objectives of the Personal Data Processing

The Company would need to process the personal data of You or your related person for the following purposes:

1. To verify your identity and check the accuracy of all the personal data and other information that You have submitted for the assessment in the procurement process and to coordinate with You during the procurement process until the entry into the relevant agreement between the Company and You;
2. To perform any of the Company’s contractual rights and obligations under the agreement entered into between the Company and You, including without limitation to assess your capability and to track your working performance in order to calculate the consideration to be payable to You;

3. To perform the Company's legal obligations in particular for the accounting and tax payment; and
4. To protect the Company's legitimate rights to (i) check and confirm the procurement process completed; (ii) review your capability and suitability to be the Company's approved vendor that the Company will pursue such review process every three (3) years; and (iii) to enforce the Company's right against You who may be the non-complying contractor as defined under the relevant agreement.

Retention Period of the Personal Data

For the defined purpose to process personal data, the Company would need to store your personal data for the following period:

1. for the period of time that is necessary for the Company to proceed with the procurement process and in case that You are not selected, the Company reserves the right to retain your personal data for the procurement audit purpose for three (3) years after the completion of the procurement process;
2. in case You are selected and the agreement is entered into, for the period of time required for the full performance of rights and obligations between the Company and You;
3. the Company reserves the right to review your capability every three (3) years and in case You are categorized as in the watchlist, the Company reserves the right to retain your personal data for the period of time that is necessary for the Company's risk management operation;
4. for the protection of the Company's legitimate rights under the relevant agreements and laws, the Company reserves the right to retain your personal data for the maximum period of ten (10) years as for general prescription period; and
5. in case the Company has legal obligation to process any personal data, the Company would need to retain your personal data for the period of time as stipulated in such laws.

Disclosure of Personal Data

If necessary, the Company may need to disclose and/or share your personal data to the following parties:

1. third-party service providers of the Company, including without limitation the Company's affiliates, consulting company or audit company, being engaged to support the Company's performance of any obligations or to support its business operation; provided that the Company shall disclose the personal data only on the necessary basis under the data processing agreement entered into between the Company and such third-party service providers; and
2. any government authorities that the Company is obliged under the relevant laws or the judgement or government order to disclose such personal data to; provided that the Company shall only disclose personal data on the necessary basis to perform such statutory obligations solely.



Your Rights as a Data Subject

The Company respects your and your representative's statutory rights as a data subject under the relevant laws as follows:

1. Right to request for access and a copy of personal data,
2. Right to request for data portability,
3. Right to object to the process of personal data being undertaken by the Company,
4. Right to request the Company to erase or destroy, or de-identify the personal data once the personal data is no longer necessary to be processed or when You revoke your consent,
5. Right to request the Company to restrict the use of the personal data, in case the personal data shall be deleted, or such personal data is not necessary to be processed,
6. Right to withdraw consent that You have given to the Company,
7. Right to request to rectify personal data,
8. Right to request the disclosure of the acquisition of personal data obtained without consent, and
9. Right to file a complaint in the event of violation of applicable laws.

Should You have any questions or wish to rectify or erase the personal data or to exercise the aforementioned rights or contact the Company regarding the personal data issues or the Company's personal data protection practices, please contact the Contact channel mentioned below.

If You wish to exercise any rights with regard to Items 1 to 9 set forth above, You can submit a request to the Company via Contact channel mentioned below. Once the Company receives your request, the Company will examine the request in accordance with the conditions prescribed by law, complete your request, and notify You of the result of the examination and completion of the request within thirty (30) days from the date of receipt of all requests and supporting documents.

Please note that the Company shall retain its rights under the laws to reject your request in certain circumstances. If the Company decides to reject your request, You will be notified of the reason for such rejection. The Company will try its best, also with considering technical capabilities, to answer your request on how the Company processes the personal data. However, if You have unresolved concerns, You can file a complaint to the Company via the Contact channel mentioned below or proceed further to the authority officials as prescribed by the Personal Data Protection Act B.E. 2562 in case of the Company's infringement or non-compliance with the Personal Data Protection Act B.E. 2562.

Review and Changes of Notice

The Company may review the Notice to ensure that it remains in adherence to laws, or to respond to any significant business changes, and any suggestions and opinions from other organizations. The Company shall announce, and review the amended Notice thoroughly before implementing all the changes. The Company will notify You of such change through the website at <https://www.shimz-global.com/th/en/>.

Representation to implement appropriate information security measures

The Company represents to implement the appropriate information security measures to protect your personal data pursuant to the standard defined under the applicable laws.



Contact channel

You can contact the Company to exercise your rights at:

Contact: PDPA working teams
Thai Shimizu Co., Ltd.
Unit 2301, 23rd Fl., Empire Tower, No.1, South Sathorn Road, Yannawa,
Sathorn, Bangkok 10120, Thailand

Telephone Number: 02-230-0333
Email: th.pdpa@shimz.biz

Announced on May 25, 2022

Thai Shimizu Company Limited



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Mr. Manabu Hirose
President